

## **SIPRI SENIOR MANAGEMENT TEAM MEETING**

Solna, 13 December 2019

### **MINUTES**

#### Participants

Stephanie Blenckner, Luc van de Goor, Gary Milante (via Skype), Sigrún Rawet, Dan Smith  
Note-taker Elena Haapaniemi (via Skype)

#### 1. MoM approval

- The minutes from the SMT meeting on Dec 4 were approved.

#### 2. Matters arising from the previous MoM

- NTR.

#### 3. Report back

- Last week, Sigrún was in Brussels and gave a presentation on climate and security at the meeting of the Civil Society Dialogue Network. Many good contacts with the members of the EEAS and the European Commission. Sigrún will follow up as needed.
- Sigrún noted the need to schedule a meeting with Robert Rydberg following his appointment as State secretary at the MFA in order to brief him on SIPRI.
- Gary reported that he has meetings scheduled with the World Bank on Dec 16 to discuss Fragility Forum sessions.
- Dan informed the SMT that the Institute Strategy has now been formally adopted. It will be shared on the intranet. Sigrún has already shared it with our key MFA interlocutors.
- SIPRI has received an approach from Gaudence Nyirabikali asking for SIPRI's help in establishing a Nordic Great Lakes Dialogue Forum covering DRC, Burundi and Rwanda. Da, Luc and Sigrún will confer.

#### 4. Staffing & project issues

- The SMT discussed USAID funding rules in relation to the Iraq project. The SMT agreed to ask Lena to follow up.
- The position of Climate researcher has been offered to both short-listed candidates.
- Steph will go through the applications for the Partnerships manager position and do her short list.

#### 5. Project management guidelines

- Dan and Elena have finalized the project management guidelines that include both the policy and a flowchart-style check-list. Dan believes that the draft now encompasses all necessary steps. Dan asked the rest of the SMT to have a look at the draft to check. The SMT will resume the discussion at the next meeting.

#### 6. SSC

- The SMT had a brief discussion provisionally focusing the topic of SSC20 on cyber and conflict. Further discussion to follow.

7. Availability over Christmas / New Year period

- Steph has limited access to Internet between Dec 24 and Jan 4. For urgent issues, Alex can be contacted.
- Sigrún will be on holiday in the Stockholm area and available in case of emergency.
- Luc will be travelling to the Netherlands between Dec 24-28. Available if need be.
- Dan will be away 3-7 January. Reachable if need be.
- Gary is around until Christmas, back online on 6 January.
- Elena will be on holiday, back in the office on the 9th. Reachable via e-mail if need be.

8. AOB

- Next SMT meeting will take place as usual, on Tuesday Dec 17. Sigrún will prepare the agenda.
- The first SMT meeting in 2020 is scheduled for Thursday January 9, 13:00-15:00.
- NB. As of January 2020, Gary is no longer formally a member of the SMT.

**Action Points**

- Schedule meeting with Robert Rydberg - Sigrún
- Follow up on proposal from Gaudence - Luc and Dan
- Publish the Institute Strategy on the intranet - Elena
- Iraq project contract - Lena
- Short-list of applicants for the Partnerships manager position - Steph
- Feedback on the draft Project management guidelines - the SMT
- Contact Ericsson and HP on SSC - Steph
- Feedback on the SSC 2020 - topic, timing, funding - Sibylle

**Items carried forward**

- Gender strategy and gender hire
- Stockholm Forum 2020 – names of high-level key-note speakers and panelists
- SSC – date and theme
- SIPRI strategy: benchmarking & indicators discussion
- Candidates to deliver SIPRI Lecture 2021 – at some point.