

SIPRI SENIOR MANAGEMENT TEAM MEETING

Solna, 5 November 2019

MINUTES

Participants

Sibylle Bauer, Stephanie Blenckner, Luc van de Goor, Maria Kaemmerle, Gary Milante (via Skype)

Note-taker Elena Haapaniemi

1. MoM approval

- The minutes from the previous SMT meetings on Oct 8, Oct 22 and Oct 29 have been adopted.

2. Matters arising from the previous MoM

- NTR.

3. Report back

- Sibylle reported back about a conversation she had with the German Körber foundation while in Berlin the previous week. The foundation is known for its non-profit work aimed at, among others, fostering international dialogue. Körber Foundation also runs a joint project with the Munich Security Conference called Munich Young Leaders. The Foundation might be a partner for the next SSC, should there be one. Sibylle will explore this lead further.
- Steph provided an update on the possible theme for the MSC 2020 which is most probably going to be the climate change. Steph will coordinate with Benedict at the MSC and keep both Dan and Sibylle up-to-date.

4. Staffing & project issues

- The SMT had a brief discussion and confirmed the need of hiring an event assistant. Steph, Martina and Katia all contributed to drafting a JD that should have been forwarded to Sigrún. The “institutional home” for this position still needs to be determined. This will be discussed at the HR-group meeting on Nov 8.
- Luc informed the SMT that both candidates who got offered a RA position with the MENA program declined the offer. There are other good candidates though; thus the selection process will continue.
- The SMT agreed that there is a general need to both speed up the recruitment process at SIPRI, but also to provide a clear picture to the candidates, at an early stage, as to the compensation package SIPRI is able to offer.
- Maria informed the SMT that an offer has been made to one of the two top candidates for the project controller position. Helena is negotiating with the said candidate.

5. Budget discussion

- Maria guided the SMT through the draft budget for the year 2020 that will also be discussed at the Board meeting in two weeks time. Elin will reach out to DoSes to book time for bilateral discussions on the budget.
- Luc and Sibylle asked Maria for a copy of a more detailed budget in relation to their respective clusters so as to have a clear picture of which areas are secured and where there still are some question marks. Maria will prepare that.
- Sibylle suggested having the budget discussion as a standing point at the SMT meetings, at least on a monthly basis. The SMT agreed.

6. AOB

- NTR.

Action Points

- Explore cooperation with the Körber foundation – Sibylle
- Contacts with the MSC on the theme of the conference in 2020 - Steph
- Bilaterals on the budget, DoSes with Maria – Elin will book the times
- Decision on the position of the event assistant – the HR group

Items carried forward

- SIPRI Travel and Safety Travel Policy