

SIPRI SENIOR MANAGEMENT TEAM MEETING

11 Aug 2020

NOTES OF THE MEETING

Participants

Sibylle Bauer, Stephanie Blenckner, Luc van de Goor, Jannie Lilja, Dan Smith
Helena Berger (present for item 3)

Note-taker DS

1. Minutes of 30 June

The minutes of the SMT meeting on June 30 were approved.

2. Matters arising

Luc is contacting UI as agreed.

3. Corona virus

A memo on the use of the office was discussed:

- It was agreed that 30 staff members would be a safe level for presence in the building at any one time.
- There are/will be safe distance markers on the floor by the coffee machines and at other strategic places as well as notices advising on Pandemic Protocols.
- Maria will calculate how many people can be at a meeting in the conference room while maintaining social distance.
- Helena will write to programme and team leaders to ascertain staff preferences about when to have programme/team meetings

4. Report back

- Luc reported that:
 - The report for UNEP on Latin America was sent in on time;
 - There are promising discussions going on between UNDP and the Sahel/West Africa programme.
- Maria reported that the Operations Teams is focussing on the finance system upgrade including rolling out the training.
- Steph reported that:
 - Editorial team is going over the autumn planning;
 - Discussion with MSB on a joint event to launch the joint publication is well advanced.
- Sibylle reported that:
 - UNODA and SIPRI are planning a joint seminar in late August as part of the build-up to the NPT Review Conference, now scheduled to be held in 2021;
 - SIPRI is partnering with the German MFA on the second Rethinking Arms Control conference.
- Dan reported that:

- The UNHCR and ICRC partnerships are making good progress;
- Approaches had been received from a specialist on military uses of outer space and another from a specialist on CW – Dan will pass the contacts to Sibylle;
- He is in discussion with UNDP, the Elman Centre in Mogadishu and the Swedish MFA on possibilities for a virtual side meeting at the virtual UNGA in September.

5. Staffing & project issues

- Nothing to report

6. KPIs

Discussion deferred to SMT meeting on 25 August.

7. Safeguarding Policy

The draft Safeguarding Policy was approved. The next step is for the DoSs to inform the programme directors and discuss with them. Project proposals should include a paragraph on safeguarding whenever it is a relevant part of the project. This is normally (but not exclusively) the case with projects that involve active research in the global South.

8. Looking ahead to the Autumn

Highlights of the Autumn include:

- Events:
 - SIPRI/UNHCR event – a Smith/Grandi filmed conversation (August or early September)
 - Connectivity Week (September)
 - UNGA side meetings (September)
 - Major event with EU in Bamako (October)
 - MSB/SIPRI joint event (October)
 - UNSCR 1325 +20 event(s) (October)
 - Rethinking Arms Control (November)
 - SSC (November)
 - EUNPDC conference (December)
 - Heavy publishing programme (throughout)
- Roll out new finance system (goes live on 1 September)
- Discussions on strategic grant from MFA (September/October and beyond)

9. AOB

Changed time of SMT meetings:

- It was agreed to meet at 14.00 – 16.00 each Tuesday henceforth.

Action Points

- Maria: calculate numbers for meeting in the conference room while maintaining social distance.
- Helena: programme and team leaders about office use and access for meetings.
- Dan: pass contacts on space and on CW to Sibylle.
- Contact the UI re. the National Knowledge Centre on China - Luc

Items carried forward

- Equal Opportunities, Diversity and Anti-discrimination Policy