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Deputy Director

## **SIPRI SENIOR MANAGEMENT TEAM MEETING**

Solna, 14 November 2017

### **DRAFT MINUTES**

#### Participants

Sibylle Bauer, Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé and Gary Milante.

#### 1. Minutes approval

- Minutes of the 7 November meeting were approved with minor changes.

#### 2. Matters arising from the Minutes, not otherwise on the agenda

- A round table event with Nobel Prize laureate ICAN (Beatrice Fihn) is foreseen at SIPRI on 14 December.  
- It was clarified that a report on SIPRI's activities against the 2017 Swedish MFA programme funds in Clusters 1 & 2 will be finalized by the end of January. Programme coordinators will compile and Sibylle will finalise.  
- It was agreed Jakob will check with the MFA NIS-department if they would be coming to SIPRI for their annual visit in January.  
- The focus and format of the planned June conference on Baltic/Nordic security writ large are starting to take shape.

#### 3. Report back

- A propos a discussion at the last RSC on SIPRI's organizational culture it was decided that 'After Work' sessions with cheese, snacks and drinks will be organized the last Friday of every month. Responsibility will rotate among the three clusters, the Operations staff and the Outreach staff.  
- Maria reported on a meeting with two consultants on the planned training for line managers on rights, duties and values etc. A proposal is forthcoming.  
- An MoU with KIET (South Korea) is being finalized.

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#### 4. Staffing and Projects

- Sibylle highlighted a successful recent UNSCAR bid for expanding the ATT assistance database to MENA. This opened potentially for the hire of a Research Assistant, ideally with Arabic and French language skills if complementary RA skills are needed for other projects/clusters.
- A consultant who has worked for SIPRI supporting Sibylle in her capacity as EUDNPC Chair has resigned.
- Once the new EUDNPC contract is signed and SIPRI takes over the Coordinator role from FRS, we need to hire for a full time financial coordinator.

#### 5. SIPRI Attribution Policy

- A draft policy presented was endorsed with some minor changes. It was decided that agreement on attribution by authors before a text is written will be sent to Programme Coordinators for filing. Needless to say that agreement might be amended during the writing process if needed. The draft policy will go to editors before it is formally adopted.

#### 6. AOB

- A report from Programme coordinators with suggestions regarding courses, interns and their contractual arrangements etc was discussed. It was agreed that more information was needed on some of these points and that the issue will be discussed again at a future SMT

#### 8. Items carried forward for future agenda

- Programme Coordinators memo.
- Training for line managers.
- SIPRI Publications re-assessment.