



Jakob Hallgren
Deputy Director

SIPRI SENIOR MANAGEMENT TEAM MEETING

Solna, 6 December 2016

MINUTES

Participants

Sibylle Bauer, Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé, Neil Melvin and Gary Milante.

1. Minutes approval

- Minutes of the 29 November meeting were approved with minor changes.

2. Matters arising from the Minutes, not otherwise on the agenda

- SMT will consider a concept note template for SIPRI research proposals.
- SMT will meet Friday 9 December to set the 2017 institute budget.

3. Report back

- The individual performance assessments are all but done.
- The salary review process is on track, however communication of the outcome is delayed with one week.
- There are some intra-cluster aspects of the proposal for a third phase of the EU Non-Proliferation Consortium that need to be addressed.
- Sida is tightening up its interpretation of acceptable activities in the Mali project. Contacts are being taken to understand the background and purpose.

4. Agenda for the SMT Half Away Day on 8 December

- It was suggested that the SMT Half Away Day would focus on: a) Institute and cluster research strategies, based on SIPRI's vision and mission; and, b) the SMT's agenda and table of work in the spring of 2017.

5. SIPRI editorial Board

- A document with draft Terms of Reference for the newly established 'SIPRI Editorial Board' was considered for a first reading. The draft was endorsed with the understanding that a final draft would be re-distributed for sign-off by the SMT.

**STOCKHOLM INTERNATIONAL
PEACE RESEARCH INSTITUTE**

Signalistgatan 9
SE-169 70 Solna, Sweden
Telephone: +46 8 655 97 00
Fax: +46 8 655 97 33
Email: sipri@sipri.org
Internet: www.sipri.org

6. Items carried forward for future agenda

- A SIPRI alumni structure, memo by Gerd Hagmeyer-Gaverus.
- SIPRI values discussion.
- Work phones at SIPRI, memo by Magda.
- Evaluation of performance assessment and salary review process.
- Titles for researchers and 'research administrators' at SIPRI.
- Name for SIPRI's research on Asia.
- ILAC-proposal to share a communications officer.
- Collaboration with NIR (International Council of Swedish Industry).
- Collaboration with Stockholm University Graduate School of International Studies.