

Jakob Hallgren
Deputy Director

SIPRI SENIOR MANAGEMENT TEAM MEETING

Solna, 14 March 2017

MINUTES

Participants

Sibylle Bauer, Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé, Neil Melvin and Gary Milante (half of the meeting).

1. Minutes approval

- Minutes of the 21 February meeting were approved with minor changes.

2. Matters arising from the Minutes, not otherwise on the agenda

- CADCA has backtracked on the terms in the draft contract for the Chinese translation of the Yearbook. It was agreed that the contract needs to be revisited and other options explored.
- The grant proposal to the Dutch MFA (on issues in the field of the A & D Cluster) has been submitted. The outcome was expected in the coming week.
- The internal budget and time table for the Cluster 1 & 2 proposal to the MFA will be developed by Sibylle, Neil and Maria.

3. Report back

- Sibylle will explore funding avenues with German foundations.
- The internal SIPRI brainstorming on research in the nuclear field on 9 March was very successful, several directly actionable ideas came up.
- A call for proposals from Swedish agency SSM, on nuclear non-proliferation technology and due on 24 April, will be considered.
- Mali project events in Bamako over the last week had been very successful with strong interest and media coverage.
- A meeting with the September Security Conference Advisory Committee had been held, another one is planned for 22 March.
- The MFA seems to be intent of allowing additional funding for an increase of Southern participation of the May Forum.
- An interior designer is being contracted to suggest further design improvements of the big conference room and the library.

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4. Staffing and Projects

- Su Fei is leaving China which means we need to consider SIPRI's presence in the country.
- Interviews for the positions in editorial, the Mali project and the Climate & Security project are taking place between 16 and 24 March.

5. SMT sign-off on job descriptions

- All draft job descriptions in the Institute will be submitted before 17 March. It was agreed that these will be vetted for horizontal symmetry (tasks compared to ranks) in the following weeks by SMT.

6. Costing of commercial use of AMEX data

- A draft proposal by Aude and Lena, called 'Proposal for implementing a temporary pilot project to address requests to use Amex data for commercial purposes' was endorsed with some minor comments on the suggested fees.

7. Declining respect for Yearbook deadlines

- Challenges to respect internal deadlines for Yearbook chapters and its consequences for the workload of the editorial team was discussed. SMT is concerned about this development.
- It was decided Stephanie will talk to individuals who have not submitted drafts on time, and it was also considered to drop parts of the Yearbook.

8. Items carried forward for future agenda

- Finalisation of job descriptions for all staff.
- Design of a more activities based SIPRI budget.
- IT Task Force reports