

Jakob Hallgren
Deputy Director

SIPRI SENIOR MANAGEMENT TEAM MEETING

Solna, 28 March 2017

MINUTES

Participants

Sibylle Bauer, Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé, Gary Milante and Dan Smith.

1. Minutes approval

- Minutes of the 21 March meeting were approved without changes.

2. Matters arising from the Minutes, not otherwise on the agenda

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3. Report back

- Sibylle has attended the bi-annual Carnegie International Nuclear Policy conference in Washington D.C. This is an important networking opportunity for all relevant actors in the field, including donors, and should be prioritized by SIPRI for future years.

4. Staffing and Projects

- The recruitment to the Climate & Security project has been successful; two researchers will be offered positions.
- The recruitments to the Mali project and Editorial are still ongoing.

5. Job descriptions

- It was agreed that SMT will start by reviewing the job descriptions for all researchers. Operations and outreach will be reviewed in a second phase.
- SMT will assess all draft job descriptions according to the following criteria: 1. Clear distinction between job purpose/responsibilities/tasks, 2. Clarity of content, 3. Reasonable work load, 4. Increased expectations with increasing seniority, 5. Clear and reasonable productivity requirements, 6. Job titles.

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6. Governing Board agenda

- The outline of the Governing Board agenda was discussed; it was agreed to have an RSC meeting on 21 April with this topic on the agenda.

7. Staff representative on the Governing Board

- The issue will be tabled for a discussion at the 21 April RSC.
- It was suggested that the small informal working group that studied the issue in 2016 should be reconvened before the RSC, to work out possible options.

8. Mali project

- Issues related to the Mali project, and the relation with the partner organization, were discussed.

9. Items carried forward for future agenda

- Design of a more activities based SIPRI budget.
- IT Task Force reports.