

Maria Kaemmerle
Head of Administration

SIPRI SENIOR MANAGEMENT TEAM MEETING

Solna, 11 April 2017

MINUTES

Participants

Sibylle Bauer, Maria Kaemmerlé, Neil Melvin, Gary Milante and Dan Smith.

1. Minutes approval

- Minutes of the 4 April meeting will be approved at the meeting on 18 April.

2. Report back

- The cluster research strategies have been discussed in meetings with two out of three clusters last week. The strategies will be presented and discussed at the Board meeting. The Director of Studies aimed to send draft documents to Dan no later than 25 April.
- The first meeting about how to improve our databases has taken place and there will be a follow up meeting in May.

3. Staffing and Projects

- We will offer Shara Mohtadi to become an Associate.
- A research assistant candidate for the Mali team has been interviewed and a decision will be made in the coming days.
- After the review of the job descriptions is done, clearer promotion criteria will be worked out.

4. Progress on review of job descriptions

- Dan has filled out a matrix that will circulate between the groups. Sibylle and Jakob will fill out the matrix during the coming week

5. Design of activities based SIPRI budget

- Maria will prepare a draft proposal by 8 May.

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6. Next strategic meeting

- Plan A is 5 May, 9-13 and plan B is 28 April, 9-13
- We will decide at the next SMT meeting

7. Items carried forward for future agenda

- Inquiry from Friends of Europe on the online discussion “Security Jam” partnership
- SIPRI blog policy
- Communication cooperation with WEF