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## **SIPRI SENIOR MANAGEMENT TEAM MEETING**

Solna, 15 August 2017

### **MINUTES**

#### Participants

Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé, Gary Milante, and Dan Smith.

#### 1. Minutes approval

- Minutes of the 8 August meeting were approved without changes.

#### 2. Matters arising from the Minutes, not otherwise on the agenda

- The 22 August roundtable meeting at SIPRI with the Foreign Minister of Oman is on track.
- The visit by Germany's Foreign Minister on 4 September is on track but with more details still to be worked out.

#### 3. Job descriptions guidance note

- A long discussion was held on the basis on a guidance note drafted by Dan which is intended to facilitate and harmonize the elaboration of job descriptions for researchers at SIPRI.
- Some fine-tuning and tweaks were agreed to the guidance note. Once revised, and when all DoS's have given their input, the guidance note will serve as the basis for the finalization of all current job descriptions, and for the drafting of future ones.

#### 4. Report back

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#### 5. Staffing and Projects

- The situation with insufficient funding to the project on the maritime leg of OBOR was once again discussed. Additional funds will be sought from the Rockefeller Brothers.
- An international consultancy with a branch in Stockholm called NIRAS (which acquired the Stockholm based InDevelop) has invited SIPRI to join

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a bid on a four years EU framework agreement (BENEF) which covers areas where SIPRI possess expertise.

- The status of current recruitments (DoD, PA, Office Assistant, Nuclear Researcher, Editors) was briefly discussed.

#### 6. Items carried forward for future agenda

- Strategic look at researchers' transition from temporary to permanent positions.
- Job descriptions.
- The Africa regional Programme proposal.
- The SIPRI IT strategy.