



Jakob Hallgren
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SIPRI SENIOR MANAGEMENT TEAM MEETING

Solna, 22 August 2017

MINUTES

Participants

Stephanie Blenckner, Sibylle Bauer, Neil Melvin, Gary Milante, Jakob Hallgren, Maria Kaemmerlé and Dan Smith.

1. Minutes approval

- Minutes of the 15 August meeting were approved without changes.

2. Matters arising from the Minutes, not otherwise on the agenda

- The visit by Germany's Foreign Minister on 4 September had been cancelled.
- SIPRI's participation in a bid on a four years EU framework agreement (BENEF) with consultancy 'NIRAS' is being processed.

3. Report back

- The 22 August roundtable meeting at SIPRI with the Foreign Minister of Oman was a success.
- Tarja Cronberg will represent SIPRI at a Wilton Park conference on the international nuclear non-proliferation regime and the 2020 NPT review.

4. Staffing and Projects

- A query regarding whether several parallel bids from SIPRI to the Korea Foundation were possible was resolved; KF assesses projects on their merits and not the institutional origin.
- The grants overview that Lena prepares was discussed and a couple of improvements were agreed.
- A conference coordinator for the EUNPC conference will have to be appointed.
- A brief update on the status of current recruitments (DoD, PA, Office Assistant, Nuclear Researcher, Editors) was given.

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5. Job descriptions (JD)

- The draft guidance note on the drafting of JD's is now finalized and will be shared with the RSC.
- Each of the three DoS's will now ensure all JD's in their respective cluster is updated, Dan will do the three DoS's CV's and Jakob, Steph and Mara will act as an informal 'reference group' on the matter. This process is scheduled to be finalized in early September.

6. 2018 timetable: Forum and Conference

- After a discussion it was tentatively agreed that the best suggested dates for the 2018 Forum will be in the last two weeks of March and for the 2018 Security Conference the first two weeks of June.
- Dan will draft a concept note for the 2018 Security Conference.

7. Swedish MFA programme grant

- While the current grants are being implemented plans for a two-year joint follow-up grant are taking shape. SIPRI will now start to draft the respective chapters, which are, provisionally, the Forum, Mediation and Disarmament, and Climate and Risk, possibly supplemented by the Security Conference.

8. 13 – 15 September Security Conference update

- It was concluded that this year's conference has an unprecedented line-up of high-level speakers and interesting break-out sessions. It looks very promising.

9. The Africa SIPRI Regional Security Programme proposal

- It was clarified that a cross cluster conversation will take place on the content and branding of the programme.

6. Items carried forward for future agenda

- Strategic look at researchers' transition from temporary to permanent positions.
- The SIPRI IT strategy.