

Jakob Hallgren
Deputy Director

SIPRI SENIOR MANAGEMENT TEAM MEETING

Solna, 3 October 2017

MINUTES

Participants

Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé and Lora Saalman.

1. Minutes approval

- Minutes of the 26 September meeting were approved without changes.

2. Matters arising from the Minutes, not otherwise on the agenda

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3. Report back

- Lora relayed a discussion about how the evolving Africa Programme should be branded, either as per the sub-regions covered or the whole continent.

- SIPRI will organize an event on Arms Control during the 2018 Munich Security Conference.

- Maria is in discussions with recruitment specialist Lilian Ekelin about a proposal for how SIPRI can initiate the in-house discussion on values.

- Jakob reported from a meeting at the Swedish MFA about the 2018 – 2019 programme grant proposal, including some minor changes in its scope.

- Jakob also described an emerging discussion about a possible Swedish MFA funded conference on regional security in 2018, where details are still to be clarified.

4. Staffing and Projects

- Steph recommended that one of the candidates for the editor position should be offered the job. Interviews continue for the second position.

- It was endorsed that the Mali team will recruit two Research Assistants for the project with DCAF on Niger and Chad.

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5. Job descriptions (JD)

- The researcher JD's are all but done and work is still ongoing on the JD's for Operations and Outreach.

6. 2017 Annual Performance Assessment and Salary Review

- It was decided that this year's annual Performance Assessment and Development Talks should be completed before Mid-November.
- The policy documents and templates relating to this process are in the process on being updated in view of lessons from last year, an all staff email to launch the process with the exact time table is forthcoming.
- The Salary Review will follow after the Performance Assessments and the aim is to have it completed before the end of November.

7. AOB

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8. Items carried forward for future agenda

- A review on outstanding SMT decisions and commitments and an update on the status of their implementation.