

Jakob Hallgren

Deputy

Director

## **SIPRI SENIOR MANAGEMENT TEAM MEETING**

Solna, 9 February 2016

### **MINUTES**

#### Participants

Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé, Dan Smith

#### 1. Minutes approval

The minutes of the 2 February meeting were approved with minor adjustments.

#### 2. Matters arising from the Minutes, not otherwise on the agenda

- Dr Malin Mobjörk, Senior Researcher on Climate and Security, has started employment at SIPRI from February.
- Ms Nicola Glass has started employment as Communications Assistant on a 50 % position February through April.
- Agreement has been reached on a local collective agreement for SIPRI researchers. It will be signed when agreement is reached at the central level.

#### 3. Report back

- An overview of SIPRI's all publications and other outreach formats has been made. This will be discussed at the SMT and shared with all staff in due course.
- The government is expected to formally appoint Dr Radha Kumar as Governing Board member in the next few weeks.
- The moving coordinator Ms Anna Steorn will be contracted in March for follow-up on loose ends after the renovation.
- The budget follow-up has revealed that several new research grants are in the pipeline in some programmes, while uncertainties remain in other. SMT remains especially concerned about the non-proliferation, arms control and disarmament programme.

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**STOCKHOLM INTERNATIONAL  
PEACE RESEARCH INSTITUTE**

Signalistgatan 9  
SE-169 70 Solna, Sweden  
Telephone: +46 8 655 97 00  
Fax: +46 8 655 97 33  
Email: [sipri@sipri.org](mailto:sipri@sipri.org)  
Internet: [www.sipri.org](http://www.sipri.org)

- Mr Mark Salter, journalist and author on among other things Norway's peace engagement in Sri Lanka, might join SIPRI if awarded an external grant for a project on Norway's broader peace mediation activities.
- The Head of China Programme recruitment is still ongoing. In the meantime the Beijing office runs through Su Fei as acting representative.
- A propos questions from colleagues, the denomination 'Outreach' at SIPRI is a label for all outward facing activities at SIPRI.

#### 4. Volvo AB and KFCRIS: due diligence with different kinds of partners

- A protocol on ethical due diligence, which will probably include obtaining outside expert assessments, will be elaborated for assessments of new partners.

#### 5. Relationship of SMT to other meetings

- With the creation of the SMT the intention is to make more frequent use of RSC meetings for strategic discussions and guidance with all staff.

#### 6. Job descriptions at SIPRI

- The inventory of job descriptions at SIPRI has shown that there is room for improvement. A standard template will be elaborated where among other things the link to the forthcoming performance assessment system will be strengthened.

#### 7. Items carried forward for future agenda

- An overview and assessment of the relevance of all formats of the SIPRI online and print publications suite.
- The agenda for the May Governing Board meeting.
- The revised SIPRI statutes.
- The future focus of the China / Asia Programme and the Beijing Office.