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## **SIPRI SENIOR MANAGEMENT TEAM MEETING**

Solna, 12 April 2016

### **MINUTES**

#### Participants

Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé, Dan Smith

#### 1. Minutes approval

The minutes of the 7 April meeting were approved.

#### 2. Matters arising from the Minutes, not otherwise on the agenda

- Nothing reported.

#### 3. Report back

- The 5 – 6 April Forum on Security and Development was burdensome for the Communications team. A lesson is to separate the Forum from media launches.
- A ‘pipeline’ of outstanding and contemplated grant proposals are being developed by Lena.
- A meeting taking stock of the current state of the preparations of the Secure Cities conference will be held with Dan.
- The consequences of the adverse audit of the first phase of the EU Non-Proliferation Consortium project are not yet settled – but must be before the end of April.
- The consequences of, and the importance to handle well the routines agreed in, the new collective agreements for researchers were considered.
- Draft suggested revised SIPRI statutes will, after the 13 April RSC discussion, be ready to go to the MFA.

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#### 4. Staffing

- Extra ordinary workload for the editors, which is due to delays in the production of Yearbook chapters, was noted and considered. Additional resources will be allocated to address this while the deeper causes need to be handled better in coming years.

#### 5. Ethical Due Diligence for financial sponsorship

- A draft policy on ethical due diligence for financial donations and grants to SIPRI was considered and endorsed in preparation of the 13 April RSC discussion on the matter.

#### 6. Grant-getting

- The extent to which Lena can also contribute to the 'grant-getting', in addition to the necessary good management of grants received, was discussed. The backdrop is an increasing number of grant opportunities coming SIPRI's way. It was agreed to bring Lena steadily into grant-getting while keeping a careful eye on the continuing priority of managing current grants properly. Maria will discuss this with Lena.

#### 7. IT/software needs & strategy.

- A draft action plan for the development of software needs, prepared by Magda, was considered. A process, including an all staff survey and a stakeholder group, will be launched as part of the way forward. Dan and Magda will be meeting to discuss.

#### 9. Next meeting: Agenda ideas

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#### 10. Items carried forward for future agenda

- The future focus of the China / Asia Programme and the Beijing Office.