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## **SIPRI SENIOR MANAGEMENT TEAM MEETING**

Solna, 19 April 2016

### **MINUTES**

#### Participants

Stephanie Blenckner, Jakob Hallgren, Maria Kaemmerlé, Dan Smith

#### 1. Minutes approval

The minutes of the 12 April meeting were approved with minor changes.

#### 2. Matters arising from the Minutes, not otherwise on the agenda

- Lena will be involved in a major proposal on climate and security to be submitted in September to MISTRA. SIPRI will in this context consider suggesting itself as a consortium lead.
- Magda and Dan have elaborated the outline of the process of defining and adopting an action plan for the development of software needs at SIPRI, invitations to all staff are forthcoming.
- Dan and Jakob are revising the draft policy on Ethical Due Diligence, to be adopted by the Governing Board.

#### 3. Report back

- The development of SIPRI's new website is currently in an intensive phase. Good progress is made and the plan is to launch the new website before the summer.
- The problems with the adverse audit of the first phase of the EU Non-Proliferation Consortium project are being handled but are not yet solved.
- SIPRI has suggested a new high level lecture series, to be held in mid November every year. PM Löfvén has been invited to deliver the first lecture and we are waiting for his reply.

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- The MFA has received the draft changed statutes and responded with several questions that are currently being processed.
- Interviews for the Head of Mali project recruitment are scheduled to take place in the coming week.

#### 4. Staffing

- Lora Saalman is looking into how to consolidate the formal status of SIPRI's office in China.

#### 5. Job descriptions, Directors of Studies

- It was concluded that the RSC had broadly endorsed the draft job descriptions for the future Directors of Studies on 13 April. Most comments were about the productivity part for researchers which will be removed from the formal job descriptions and put elsewhere, for instance in the SIPRI Handbook.
- Next steps are that tailored job descriptions will be drafted for the Directors of Studies of the three overarching research programmes. Then the internal recruitment process will start. The plan is that appointments shall be made before the summer.

#### 6. The future focus of the China / Asia Programme and the Beijing Office.

- This item was postponed to the next meeting.

#### 7. Next meeting: Agenda ideas

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#### 8. Items carried forward for future agenda

- The future focus of the China / Asia Programme and the Beijing Office.