

## **Notes from the Cooperation group**

Thursday, 6 February 2020 at 9.00 in the Board room

Participants: Frank (ST), Sofia (Saco), Siemon (SO), Katia (SO), Nan (RSC), Sigrún, Maria, Helena.

Excuses: Pieter (ST), Jiayi (Saco), Alexandra K. (RSC),

- **Note checker – Katia**

- **Follow up**

- **Management**

### *Audit*

The yearly financial audit is ongoing by our auditors from BDO.

### *RSC*

A RSC meeting will be held on Tuesday 11 February.

### *New staff observer to the governing board*

A new staff observer will be elected to replace Mark has decided to step down as he currently is on part time parental leave and later this year will be on full time parental leave. More information on how this will be done will come soon. The process is also described in the Rules of Procedure, the first section of the SIPRI handbook.

### *Strategic grant from MFA*

SIPRI has been granted the strategic grant from the MFA we applied for. The amount is 92,5 million SEK over 3 years. These funds is not specific programme funding but a strategic grant. There will be an internal meeting with the DoS's to discuss how this money should be used in the best way.

### *Visit by the Swedish Foreign Minister*

On Monday 10 February in the afternoon the Swedish Foreign Minister Ann Linde will be visiting SIPRI. In connection with this, a group photo will be taken in the library.

- **Personnel**

### *Swedish National day 6 June*

When the national day falls on a Saturday or a Sunday out Villkorsavtal stipulate that we should decide on another day off as compensation. In 2020, 6 June falls on a Saturday and we have decided that the general compensation day is Friday 22 May in conjunction with the Ascension Day Thursday 21 May which is a public holiday. Those who are working with the Forum or other events during this period can, of course, in consultation with their line manager decide on another day off in close connection.

### *Office relocation*

Again we need to perform a relocation within the office due to the fact that SIPRI's employees increase in number, which means we need to utilize the rooms that hold two or more people fully. Information to those directly affected will start soon and the actual move will most probably take place the week of 17-21 February. The Safety Officers has been informed about the plans.

### *Corona virus*

We try to keep track of the information and development of this and will possibly make changes to previous planning of parts of the work that will be affected because of this.

1177 Vårdguiden is Sweden's website for information and services regarding healthcare. Their advice from 10 February is:

“If you have been in Hubei province or in other areas of China where coronavirus infection has been spreading, and if within 14 days of your departure from the area you develop a high temperature, a cough or shortness of breath, you should call 1177. You will then be referred to a healthcare provider for tests to check whether you have the virus.”

- **Union issues**

No issues

- **RSC issues**

After serving as representatives for the RSC for 2 years Alexandra and Nan want to leave room for others within the RSC to take up this assignment. The issue will be raised at the next RSC but if someone is interested to know more about this assignment please contact any of Alexandra or Nan to know more.

- **Other issues**

- **Date of next meeting**

Thursday 5 March 2020 at 9.00-10.00 in the Board room.

Note keeper:



.....  
Helena Berger

Checking the notes:



.....  
Katia Klimenko