

## **SIPRI SENIOR MANAGEMENT TEAM MEETING**

22 June 2021

### **MINUTES**

#### Participants

Sibylle Bauer, Stephanie Blenckner, Luc van de Goor, Jannie Lilja, Dan Smith, Joakim Vaverka

Note-taker Elena Haapaniemi (not present for the Executive session)

The meeting was conducted via Zoom.

#### 1. Corona virus

- On the issue of resuming business travel, the SMT decided that for all business trips until at least mid-September, the decision to authorise the travel will be taken on a case-by-case basis by the SMT. Before submitting the request to the SMT, the staff member concerned must already have collected all relevant information and done an assessment of the situation in the country of destination, checked available routes for the return trip, and assessed relevant risks and risk mitigation during travel and upon return.
- After the summer break, the SMT will look at the set of questions that need to be answered by the staff member in this regard.

#### 2. Minutes

- The minutes from the SMT meeting on June 15 were approved.

#### 3. Matters arising

- The SMT agreed to come back to the discussion of the Recruitment Process Checklist after the summer break.

#### 4. Report back and forthcoming events

- On June 21, Joakim participated, in person, in the first Board meeting of the Alva Myrdal Centre for Nuclear Disarmament at Uppsala University. SIPRI will lead the Centre's working group on nuclear disarmament policy and international law.
- Joakim reported on constructive meetings with partner organizations in the Stockholm hub on climate and security. The application to the MFA will be submitted shortly.

#### 5. Post-pandemic return to the office

- The SMT discussed the return to the office after the pandemic. The discussion will resume after the summer break on the basis of a few guiding baselines to help structure further discussion.

6. Outreach calendar

- Steph guided the SMT through the outreach calendar of publications and some events through the second half of the year. This is a working document under constant revision. Steph invited the DoSes, in cooperation with their program directors, to contact her in case something is missing or needs a slight adjustment.

7. Staffing & project issues, including checklist for recruitments

- The SMT endorsed an allocation up to 50,000 SEK from the strategic grant for the Food, Peace and Security Programme to commission external assistance in its current South Sudan case study.
- The SMT endorsed allocating 40 000 SEK from the strategic grant to disarmament education.
- The SMT endorsed a slightly adjusted JD for the SR with the Climate and Risk team with the aim of broadening the pool of candidates.

8. AOB

- As previously announced but not minuted, on June 2, the SMT agreed to switch SIPRI's email system from Zimbra to Microsoft Exchange. The change will be implemented on 24 September 2021 according to a timetable Magda has drawn up and circulated to staff.

9. Executive session

**Items carried forward**

- Recruitment Process Checklist (SMT on Aug 17 or 24)
- Information needed to be presented by a staff member to the SMT before any business trip request is submitted (SMT on Aug 17 or 24)
- Procedure for in-house review of external publications by SIPRI staff
- SIPRI archives