



SENIOR MANAGEMENT TEAM MEETING

23 August 2021

MINUTES

Participants

Sibylle Bauer, Stephanie Blenckner, Luc van de Goor, Maria Kaemmerle, Jannie Lilja, Dan Smith, Joakim Vaverka

Note-taker

Elena Haapaniemi

Format

Hybrid meeting.

1. Corona virus

- NTR.

2. Review of decisions and actions from the strategic SMT meeting 17-18 August

- The SMT went through the list and endorsed the decisions and action points from the strategic SMT meeting held on 17-18 August, 2021.

3. Report back and matters arising

Jannie

- Meeting with the IOM Regional Director for East and Horn of Africa, Mohammed Abdiker, has been tentatively scheduled to take place on September 9. Martina is coordinating.
- Zeid Ra'ad Al Hussein, the new President and CEO of IPI, will be visiting Stockholm, and requested a meeting with Dan. Tentatively planned for Sept 7.

Steph

- A roundtable with Yemen's Foreign Minister Dr bin Mubarak, visiting Sweden, has been tentatively scheduled to take place in the afternoon of September 10, at SIPRI. Dan and Jan will participate. Steph and Alex are points of contact.
- Steph will meet, informally, with the head of Conrad Adenauer Foundation in Stockholm at SIPRI in the afternoon of Sept 2.

Sibylle

- The new dates for the NPT Review Conference are 4-28 January 2022, subject to COVID-19 developments.

Luc

- Luc will convene internal meetings (a) to discuss our potential cooperation agenda with the AU and (b) to check the progress of implementation of SIPRI-UNHCR partnership.

4. Stockholm Forum 2022

- Jannie has shared with the SMT a concept note for the next Stockholm Forum, which the SMT discussed. Based upon this discussion, Jannie will circulate an updated draft among the SMT, include additional input and then share the concept note with the MFA.

5. Archiving of attic materials

- In the view of the attic refurbishment, finding a lasting solution for the archives that used to be stored in the attic, becomes rather urgent.
- The SMT decided that the following needs to be done:
 - o An external person to help move the boxes and clear the space needs to be identified (Maria and Christina to follow up; Christina can order additional boxes).
 - o Go through SIRPI finance archives, which stay in-house (Maria).
 - o Go through arms transfer materials, which stay in-house (Siemon).
 - o Go through nuclear archives (Petr) and MILAP (Nan) – those will be stored in-house if there is space but otherwise can be stored at an external facility.
 - o CBWs archives can be stored at an external storage facility as they are until further notice.

6. Outreach Sweden: MFA, and Parliament

- Joakim asked each DoS to submit to him, by Aug 27, a list of 2-3 topics which might be of interest for the members of the Riksdag's Foreign Relations and/or Defence committees.

7. Staffing & project issues

- Maria circulated among the SMT an updated list of projects under the MFA strategic grants; the DoSes are invited to inform Maria should there be need for any adjustments.
- Luc and Steph will meet to discuss the profile and JD for Katia's replacement.
- The SMT endorsed a 2-month extension of consultancy agreements for Luke and Lucile.
- Luke, Lucile and José will be leaving SIPRI during this fall.
- An update on internships: there will be one virtual intern within the nuclear programme, one to work with the outreach team on SSC21, two to work in the CCR team, and a communications intern to help with EP 2022.
- The SMT agreed to delegate the responsibility of authorising business travel within the EU to Programme Directors.

8. Autumn RSCs and board meeting preparations

- The SMT agreed to convene an RSC on **September 21, at 13:30**, and one on **October 28 at 13:30**. Both will include the November Board meeting on their agendas.
- In terms of Board meeting preparations, the SMT asked Elena to prepare an internal timeline document to that end, and to share with the SMT the list of issues that the Board asked SIPRI to follow up on at its latest meeting in May 2021.

9. AOB

NTR.

10. Executive session

The SMT had an executive session.

Action points

- Convene internal meetings on potential cooperation with the AU, and on the partnership with the UNHCR – Luc
- Forum 2022 concept note – Jannie to the SMT for additional feedback, then send to the MFA
- Archives, follow up as agreed above
- Topics of potential interest to Sweden's parliamentarians, members of the Foreign Affairs and/or Defense committees – DoSes to Joakim, by Aug 27
- Outreach Sweden (MFA/Parliament) plan of action - Joakim
- Feedback on the latest update of the projects under the strategic grant – DoSes to Maria
- Profile/JD for Katia's replacement – Luc and Steph
- Convene RSCs on September 21 and on October 28 – Dan
- Timeline for GB preparations – Elena to Joakim
- List of follow ups after the GB May meeting – Elena to the SMT

Items carried forward