

## SENIOR MANAGEMENT TEAM MEETING

31 MAY 2023

### MINUTES

#### Participants

Sibylle Bauer, Kristina Sandberg, Dan Smith, Luc van de Goor, Joakim Vaverka

#### Absent

Jannie Lilja, Stephanie Blenckner

#### Note-taker

Sepideh Soltaninia

#### Format

In-person meeting

#### **1. Minutes**

- SMT has yet to approve the minutes of the 24 May meeting.

#### **2. Report back**

##### **a. Sweden**

- Dan and Joakim met with State Secretary for International Development Cooperation and Foreign Trade, Diane Janse, on 25 May. She confirmed that SIPRI will receive a two-year Strategic Grant from the MFA. The grant will be for 20 million SEK in 2023; the amount for 2024 is unknown. SIPRI will submit a revised application at the end of the week.
- Dan met with Johan Edman, Director of Programmes at Mistra, on 30 May.
- On 1 June, Dan is to meet with Göran Marklund, the Deputy Director General of Vinnova, the Swedish Agency for Innovation Systems.
- The ambassadors of the EU Political and Security Committee (PSC) and the Nicolaïdis Group, which prepares PSC meetings, will visit SIPRI on 16 June.

##### **b. International**

- Members of the Peace Operations and Conflict Management Programme, including Pauline, will be in New York next week for meetings with different government missions.

##### **c. Relations with other organizations**

- On 25 May, Joakim met with Julien Deruffe, a political advisor to the NATO Supreme Allied Commander for Transformation.
- Sibylle was in Vienna on 26-27 May for an event organized by the Vienna Centre for Disarmament and Non-Proliferation.

- SIPRI and the Foreign Policy Community of Indonesia are looking to organize a virtual panel discussion.

**d. Internal**

- SMT will host an internal fundraising discussion with all Programme Directors on 9 June.
- HR will host a training for line managers on 13 June.

**3. Report of the Informal Working Group on Diversity, Equity and Inclusion (DEI)**

- Joakim will share with staff SMT's response to the Working Group's report.

**4. Project development position**

- SMT discussed the establishment of a project development position to assist programmes in obtaining project-level funding. This senior position would serve as an interface between the Programme Management Office and researchers. The position will help researchers and Programme Directors flesh out project ideas and identify funding sources. The position would also pull together project ideas involving geographic and thematic areas across the institute, as well as SIPRI's databases and thematic focus areas. Dan will work on a first draft of the job description.
- The new position would report to the Director of SIPRI.

**5. Staffing and project issues**

- SMT approved the recruitment of two researchers in the Arms Transfers Programme and two Research Assistants in the Sahel-West Africa Programme.

**6. AOB**

- From mid-August to mid-October, Sibylle will be replaced at SMT by Lucie. Sibylle will focus on research and writing during this time.

**Action items:**

- Dan to work on a first draft of the job description for the new project development position.
- Joakim to share with staff SMT's response to the Working Group's report.
- Joakim, Kristina and Luc to review SIPRI's Safeguarding Policy and recommend changes, if any, to SMT during the 7 June SMT meeting (carried forward from a previous meeting).
- Sibylle and Luc to share a list of proposed guests for SSC 2023, including potential donors, as well as information on what should be requested regarding both SSC 2023 and 2024 in fundraising appeals, for the 7 June SMT meeting (carried forward from a previous meeting).

**Items carried forward:**

- Dissemination of SIPRI data (7 June meeting)