



## SENIOR MANAGEMENT TEAM MEETING

27 SEPTEMBER 2023

### MINUTES

#### Participants

Stephanie Blenckner, Jannie Lilja, Kristina Sandberg, Dan Smith, Luc van de Goor, Joakim Vaverka

#### Absent

Lucie Béraud-Sudreau

#### Note-taker

Sepideh Soltaninia

#### Format

Hybrid meeting

#### **1. Minutes**

- SMT approved the minutes of the 13 and 20 September meetings.

#### **2. Report back**

##### **a. Sweden**

- On 25 September, the Stockholm Hub met virtually with the Swedish UNFCCC delegation and Swedish MFA colleagues to discuss COP28.
- Joakim met with the head of the Crown Princess' court staff today.
- On 26 September, Dan, Luc and the Peace Operations and Conflict Management Programme met with Takehiro Kano, Director General of the International Peace Cooperation HQ, Cabinet Office of Japan, and the Deputy Director International Peace Operations.
- On 29 September, the China-Asia Programme will host a workshop on “De-risking” in concept and in practice: Japan and the EU's approaches to China’.
- Planning for SIPRI's contributions to the Swedish Lunch at the World Economic Forum Annual Meeting in Davos, Switzerland is underway.

##### **b. Relations with other organizations**

- Jannie and Kyungmee will both speak at the Imagine Forum in Reykjavik from 10-11 October.

##### **c. Operations**

- Operations are working on calculating the budget and the reforecast.

- The Hailey HR system was launched for all staff on 25 September. It was introduced to line managers on 20 September.

### **3. Follow-up from the Research Staff Collegium**

- SMT discussed the &frankly survey, noting the concerns raised by staff at the 21 September RSC meeting as well as other concerns about the efficacy of the &frankly survey. The Cooperation Group will be engaged early on in the planning process for the next staff survey and will look into the issues raised about the previous survey.
- SMT reviewed the &frankly Action Plan. Progress was noted on some items; there is a need to follow up with line managers on other items in the Action Plan.

### **4. Staffing and project issues**

- Recruitment for a Senior Researcher position in the Governance of AI Programme is ongoing.
- Mimmi Shen, a new Communications Assistant, will join SIPRI on 2 October.
- Jingdong Yuan, Senior Researcher and Programme Director of the China-Asia Programme, is in Stockholm from today till 29 September. He will be based in Stockholm starting in November.
- Gretchen Baldwin, Researcher with the Peace Operations and Conflict Management Programme, will be in Stockholm starting from 9 October.
- Sarah Glännefors will join SIPRI as an intern with HR on 9 October.

### **5. AOB**

- The annual SIPRI Christmas Lunch will take place on 15 December. An email with further details will be shared by Maria.

### **Action items:**

- Maria to share details of the Christmas Lunch with staff.