



SENIOR MANAGEMENT TEAM MEETING

8 NOVEMBER 2023

MINUTES

Participants

Stephanie Blenckner, Jannie Lilja, Kristina Sandberg, Dan Smith, Luc van de Goor

Absent

Sibylle Bauer, Joakim Vaverka

Note-taker

Sepideh Soltaninia

Format

In-person meeting

1. Minutes

- SMT approved the minutes of the 3 November meeting.
- On the reconsolidation of programme funds, SMT noted that:
 - o Honorariums will remain with the programmes.
 - o All project surpluses and funds received from SIPRI outputs (including the databases) belong, in principle, to the institute.
 - o Utilising these and other funds, as of January 2024, the clusters, departments, and the Director's Office will have transparent budgets for travel, activities (such as Away Days) and developing new ideas.

2. Report back

a. Sweden

- The CPS cluster is continuing preparation for the cluster's various events in December.
- On November 1, Jannie met with the head of the Analysis Department at the Swedish National Security Council. The department conducts analysis commissioned by the Prime Minister's Office.
- Dan and Priscilla met with the Ethiopian Ambassador on 6 November, ahead of Dan's trip – alongside several SIPRI colleagues and Governing Board member, Mohamed Ibn Chambas – to Addis in late November. The Ambassador proposed that SIPRI host a half-day session on its research with all African Ambassadors in Sweden. The Director's Office will follow-up with the Ethiopian Embassy to organize this.
- On 10 November, Steph will attend an event organized by the German Embassy on the occasion of the visit of this year's participants in the European Orientation on Global Security Program.

- On 11 November, Jannie will give a lecture on global conflict, peace and disarmament trends at Viskadalens folkhögskola.

b. Outreach

- SIPRI's latest data on the top 100 arms-producing and military services companies will be released on 4 December.
- SMT discussed why the organization does not release statements on major events, including the war in Ukraine and the Israel-Palestine conflict. SMT noted that the SIPRI will only release a statement if it has something unique to contribute to the conversation.

3. Major activities

- SMT discussed SIPRI's major activities, including dialogues, upcoming research ideas, the Stockholm Forum, the Stockholm Security Conference and the SIPRI Lecture.

4. Allocation of work environment tasks

- HR will review the draft allocation of work environment tasks it shared with Dan, with a particular focus on translation issues.

5. Staffing and project issues

- The recruitment process for the temporary Coordination Officer position has been completed. Sofie will serve as Coordination Officer in the Director's Office until the end of August 2024.
- As of 13 November, Lisa will work 60% on a consultancy basis until the recruitment of a new HR Manager.
- Maria's last day at SIPRI will be 8 December. A temporary colleague from Veteranspoolen will join SIPRI until a Facility Officer is recruited.
- The Peace Operations and Conflict Management Programme will advertise an internship position later this month.

Action items:

- The Director's Office to follow-up with the Ethiopian Embassy on a half-day session all African Ambassadors in Sweden.
- HR to review the draft allocation of work environment tasks, with a particular focus on translation issues.

Follow-up items:

- Line management (with HR)