



## SENIOR MANAGEMENT TEAM MEETING

20 FEBRUARY 2024

### MINUTES

#### Participants

Sibylle Bauer, Stephanie Blenckner, Florian Krampe, Kristina Sandberg, Dan Smith, Luc van de Goor, Joakim Vaverka

#### Note-taker

Sepideh Soltaninia

#### Format

In-person meeting

#### **1. Minutes**

- SMT approved the minutes of the 7 and 14 February meetings.

#### **2. Report back**

##### **a. Sweden**

- On 16 February, Joakim met with the Family Business Network of Sweden.
- Today, Joakim and Jannie attended the Nordic launch of the newly published report by the Lancet Commission on peaceful societies through health equity and gender equality.
- On 20 February, Dan met with the Director of the Raoul Wallenberg Institute of Human Rights and Humanitarian Law.
- The Swedish diplomatic training program will visit SIPRI on 22 February.
- Luc and Barbara K will visit the Dutch Embassy on 27 February to explore potentially holding the Stockholm Security Conference (SSC) on the embassy premises.
  - o An internal meeting to discuss the SSC budget should be held next week.
- Joakim is in touch with the office of Johan Forssell, Sweden's Minister for International Development and Trade, regarding a potential visit by the Minister to SIPRI.

##### **b. International**

- On 19 February, Florian and Caroline met with Torgeir Fyhri, Norway's Special Representative for Climate Adaptation and Food Security.
- On 22-23 February, Florian and Katongo were in Copenhagen for meetings with the Danish MFA and the Danish Institute for International Studies.

##### **c. Relations with other organizations**

- From 12-15 February, Dan and Sepideh were in Rome for meetings with the leadership of the HDP Nexus Coalition, co-led by SIPRI, the World Food Programme (WFP), the UN Food and Agriculture Organization and the G7+, followed by meetings at WFP.

- Dan and Sepideh then travelled to Munich for the Munich Security Conference, which took place from 16-18 February. During the conference, Dan had 22 bilateral meetings and 13 media interviews. He also participated in six events, including two organized by SIPRI.
- The Norwegian Institute for International Affairs (NUPI) signed a contract with the Norwegian MFA for phase II of the climate security factsheets, which are completed in partnership with SIPRI.

#### **d. Outreach**

- The draft factsheet for the arms transfers launch has been shared with the appropriate colleagues for review. The press release draft will be shared later today.
- Steph will explore the possibility of a briefing by the Arms Transfers Programme to defence attachés based in Stockholm.

#### **e. Operations**

- Operation is working with the alarm company to solve some issues with the alarm.
- The obligatory ventilation control by a third party took place on 8 February. This is a legal requirement. The ventilation across the building is working well. Some changes to the layout of offices are needed to improve ventilation. IngMarie will speak directly with the affected colleagues.

### **3. Revised Cooperation Agreement**

- SMT discussed the draft revised Cooperation Agreement and expressed their gratitude to the Cooperation Group for their work on the new agreement. Joakim and Kristina will revise the draft Agreement based on SMT's comments.

### **4. HR issues**

- The recruitment process for the HR Manager position has been completed. Clarisa Fuentes Eliasson will start on 4 March.
- Ahmed and Kyungmee will leave their positions at SIPRI on 29 February. They will continue to be affiliated with SIPRI as associates.
- Jan Eliasson's Distinguished Associate Fellow status will expire in May 2024. SMT agreed that his status should be extended.
- Mark Bromley will return to the office on 19 August.

### **5. Project issues**

- Joakim, Sofie, Florian, and Lucas are working on the report and new funding application for the Stockholm Hub.
- The research clusters are coordinating on the EU tender to provide foreign policy expertise for the European Parliament in various areas.
- The Climate Change and Risk Programme is working on a funding proposal for funding of the climate security factsheets from the Republic of Korea.
- Nan is in Togo for a capacity building event on defence budgeting organized by the Africa Center for Strategic Studies.

### **6. Due diligence**

- NA

## **7. AOB**

- NA

## **8. Executive session**

- NA

### **Action items:**

- Sepideh to organize a meeting between Luc, Barbara K, Martina, Sepideh and PMO to discuss the SSC budget.
- Steph to explore the possibility of a briefing by the Arms Transfers Programme to defence attachés based in Stockholm.
- Joakim and Kristina to revise the draft Cooperation Agreement based on SMT's comments.
- HR to work on a new Associate contract for Jan Eliasson and Associate contracts for Ahmed and Kyungmee.
- HR to look into insurance for in-person interns (from the 31 January meeting).
- Operations to look into what other organizations are doing to ensure that staff can be accounted for if a fire occurs (from the 24 January meeting).

### **Follow-up items:**

- Office space
- Line management (with HR)
- Possible fee for participation at SSC